

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered in figures.

Name of smaller authority:

FYFIELD & WEST OVERTON PARISH COUNCIL

County area (local councils and parish meetings only):

WILTSHIRE

Financial year ending 31 March 2020

Prepared by (Name and Role):

SOPHIE ROBERTS - RESPONSIBLE FINANCE OFFICER

Date:

26/07/20

| | | £ | £ |
|---|-----------|---------|------------------------|
| Balance per bank statements as at 31/3/20: | | | |
| | Current | 8,338.1 | |
| | Deposit | 3,223.4 | |
| | account 3 | | |
| | account 4 | | |
| [add more accounts if necessary] | account 5 | | |
| | account 6 | | |
| | account 7 | | |
| | account 8 | | |
| | | ————— | 11,561.5 |
| Petty cash float (if applicable) | | | - |
| Less: any un-presented cheques as at 31/3/20 (enter these as negative numbers) | | | |
| | 1271 | (15.00) | |
| | 1273 | (58.50) | |
| | item 3 | | |
| | item 4 | | |
| [add more lines if necessary] | item 5 | | |
| | item 6 | | |
| | item 7 | | |
| | item 8 | | |
| | | ————— | (73.50) |
| Add: any un-banked cash as at 31/3/20 | | | |
| | | ————— | - |
| Net balances as at 31/3/20 (Box 8) | | | <u>11,488.0</u> |